



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box and send it to:

The Landscape Institute
33 Great Portland Street
London
W1W 8QG

Originator's Identification Number

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Name(s) of Account Holder(s)

Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To The Manager	Bank/Building Society
Address	
Postcode	

FOR THE LANDSCAPE INSTITUTE

This is not part of the instruction to your Bank or Building Society

Name.....

Membership Number

Grade of membership.....

Please tick as appropriate:

- I wish to pay in **1** Direct Debit Instalment
- I wish to pay in **4** Direct Debit Instalments
- I wish to pay in **10** Direct Debit Instalments

Instruction to your bank or Building Society

Please pay The Landscape Institute Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Landscape Institute and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Date


Reference Number (to be completed by The Landscape Institute)

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Banks and Building Societies may not accept Direct Debit Instructions for some types of account

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This guarantee should be detached and retained by the Payer

<p>The Direct Debit Guarantee</p> 
<ul style="list-style-type: none"> <input type="checkbox"/> This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society. <input type="checkbox"/> If the amounts to be paid or the payment dates change The Landscape Institute will notify you 10 working days in advance of your account being debited or as otherwise agreed. <input type="checkbox"/> If an error is made by The Landscape Institute or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid. <input type="checkbox"/> You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.